



International Student Application Form

Applicant Personal Details			
Family Name		Given Name	
Date of Birth		Gender	Male ☐ Female ☐
Contact Details			
Onshore Visa Application Office	Address		
	Mobile	Email	
Offshore Visa Application Office	Address		
	Mobile	Email	
Passport Details			
Passport Number		Country of Issue	
Passport Expiry Date		Country of Birth	
COURSE SELECTION (tick your selection in the box)			
Intake Date:	Class Format: MON ☐ WED ☐		
English	☐ General English Start Date Study Weeks		
Business and Management	☐ BSB30120 Certificate III in Business ☐ BSB40120 Certificate IV in Business ☐ BSB50420 Diploma of Leadership and Management ☐ BSB60420 Advanced Diploma of Leadership and Management ☐ BSB80120 Graduate Diploma of Management (Learning)		
Marketing	☐ BSB40820 Certificate IV in Marketing and Communication ☐ BSB50620 Diploma of Marketing and Communication ☐ BSB60520 Advanced Diploma of Marketing and Communication		
Human Resource Management	☐ BSB40420 Certificate IV in Human Resource Management ☐ BSB50320 Diploma of Human Resource Management ☐ BSB60320 Advanced Diploma of Human Resource Management		

Type	Forms	Next Revision Date	01.06.2026	Document Owner	Admission Manager
Version	1.3	Date Amended	01.06.2024	Original Issue Date	07.05.2014
Title	International Student Application Form		Swan Institute Australia	RTO: 40732	CRICOS: 03376K
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Emergency Contact Details

Full Name		Relationship	
Contact Number		Email	
Address			
Unique Student Identifier (USI)		If you do not have a USI, do you want SIA to apply for you? YES ☐ NO ☐	

Current Study Status

Are you currently studying in Australia? YES ☐ NO ☐	If YES, please provide your current study details Education Provider Name:	
Course Enrolled:	If require release letter? YES ☐ NO ☐	
Course Commencement Date:	VISA Subclass:	Expiry Date:
Course Completion Date:	VISA No.	

English Proficiency

Education Qualifications

IELTS ☐ TOEFL ☐ CAE ☐ ELICOS ☐ OTHER ☐ Result:	
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RPL

Overseas Student Health Cover

Are you applying for any Recognition of Prior Learning? Yes (Need to complete RPL form) ☐ No ☐	Do you have OSHC? YES ☐ NO ☐
	Membership No.:

Airport Pickup/Accommodation

Expiry Date:

Airport Pickup Required YES ☐ NO ☐	If NO, do you want SIA to arrange for you? ☐ YES ☐ NO If YES, what type of cover? ☐ SINGLE ☐ COUPLE ☐ FAMILY
Assistance in Accommodation Services Required YES ☐ NO ☐	
Accommodation Options ☐ HOMESTAY ☐ HOTEL ☐ SHARE HOUSE Charges will apply for Airport Pickup and Accommodation Services	

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By signing this form

- I declare the information in this application and supporting documentation is true.
- I acknowledge that the provision of incorrect information or documentation or the withholding of information or documentation relating to my application may result in cancellation of my enrolment.
- I am aware that it my responsibility to abide by my visa conditions and that my student visa may be cancelled if I breach these visa conditions. For more information please see immi.homeaffairs.gov.au.
- I consent that my personal information may be made available to Australian Commonwealth and State agencies including the Department of Home Affairs pursuant to obligations under the ESOS Act and the National Code.
- I consent to SIA providing Department of Home Affairs with any information about my status until I depart Australia.
- I agree that SIA may disclose information in relation to my enrolment status, visa status, including any possible breach of visa conditions along with copies of my course progress and results to my parent/s, welfare carer, and/ or agent.
- I declare I have access to sufficient funds to support myself and my dependants (if any) for the entire duration of my studies in Australia. This includes tuition fees, travel costs, living costs as outlined on the Department of Home Affairs' website.
- I understand that if I am unable to pay my tuition fees in line with the payment due date, SIA may cancel my enrolment which will affect my student visa.
- I fully understand the SIA Refund Policy available on SIA's website.

Signature of applicant

Legal Guardian Name (if under 18)

(Required to submit Local Carer Duty Statement & Under 18 Student Welfare and Accommodation Approval Form)

Legal Guardian Signature (if under 18)

Date

Agent Stamp

APPLICATION DOCUMENTS - ATTACHMENT CHECKLIST

- Certified copies of all academic documents
- Evidence of your English language proficiency
- Certified copy of your passport
- Copy of your OSHC details (if you currently possess OSHC)
- Permission to change provider if less than 6 months' study (*for example* - Release letter)
- Genuine Student (GS) Requirements
- Financial evidence

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